



## IDENTIFYING DATA

### A3 Integration Management and Project Scope

Subject	A3 Integration Management and Project Scope			
Code	P02M009V02203			
Study programme	(*)Máster Universitario en Dirección Integrada de Proxectos. Especialidade: Lecer e Deporte			
Descriptors	ECTS Credits	Choose	Year	Quadmester
	5.5	Mandatory	1st	An
Teaching language				
Department				
Coordinator	García García, Óscar			
Lecturers	García García, Óscar Núñez Suárez, Jorge Sanjurjo Royo, Eduardo José			
E-mail	oscargarcia@uvigo.es			
Web	<a href="http://www.mdip.es">http://www.mdip.es</a>			
General description	*Análisis Of the different stages and *entregables to attain during the development of the Integration and scope of the project.			

## Competencies

Code	
C2	Developing the capacity of analysis and synthesis linked to the actions of the Project Manager
C3	Ability to organize and plan the different phases of a project
C4	Ability to search , analysis, selection , organization, use and management of information in the field of Project Manager.
C5	Training in management software packages for management and project management .
C6	Mastering the procedures necessary to carry out the management and resolution of problems within the scope of the Project Manager.
C7	Domain of critical and reflective analysis of methodological options presented in the field of Project Manager, to substantiate their own decisions .
C9	Leadership, dialogue and negotiation in the different phases of the project
C10	Habits of excellence , ethical commitment and quality in the professional practice of Project Manager.
C11	Ability to apply knowledge to the professional field in which it operates the Project Manager.
C13	Ability to manage getting results according to quality criteria and customer
C14	Capacity for planning, drafting and communication for compelling , clear , concise and unambiguous.
D1	Students have demonstrated a systematic understanding of the groups of processes taking place in the environment of the Project Manager ..
D2	Students have demonstrated the ability to conceive, design and plan a project following the metodología Project Manager.
D3	Students are able to perform a critical analysis , evaluation and synthesis of new and complex in the field of Project Manager ideas.
D4	It will assume , the student is capable of professional contexts encourage technological progress in the field of Project Manager.
D5	That the students can communicate with the professional community as a whole, and society in general regarding the scope of the project Manager.

## Learning outcomes

Expected results from this subject	Training and Learning Results
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The student will be able to develop skills of leadership, interpersonal relation and work in team, comprising the structure of work in team like fundamental part of the integrated direction of projects	C7 C9 C10 D3 D5
The student will be able to comprise the structure of integration inside a project, relating all the areas of knowledge in the plan of management	C3 C4 C14 D1 D4
The student will be able to comprise the importance of the Record of Constitution, of the management of the change and of the closing of the project	C3 C4 C7 C11 D2 D3 D5
The student will be able to know and use the basic tools of taking of requirements and of control of the scope of a project	C4 C5 C11 C13 D2 D4 D5
The student will be able to define the scope of a project, knowing the difference between the scope of the product and of the project	C3 C4 C11 C13 D3 D4
The student will be able to develop a structure of breakdown of work (*EDT) for the project	C2 C3 C5 C6 C13 C14 D2

## Contents

Topic
Subject I. The management of the integration in the project: key element of the integrated direction
Subject II. The Development of the Record of Constitution of the Project: examples
Subject III. The Development of the Plan of Management of the Project
Subject IV. The Integrated Control of Changes: the management of the change
Subject V. The Development of the document of closing of the project
Subject SAW. The identification of requirements of a project: tools
Subject VII. The Definition of the scope of a project
Subject VIII. Creation of the structure of breakdown of the work (*EDT) of a project step by step
Subject IX. The Verification of the scope of a project.
Subject X. The control of the scope of a project

## Planning

	Class hours	Hours outside the classroom	Total hours
Master Session	14.25	14.5	28.75
Proceedings	5.75	8	13.75

Case studies / analysis of situations	5	36.5	41.5
Jobs and projects	12	41.5	53.5

\*The information in the planning table is for guidance only and does not take into account the heterogeneity of the students.

### Methodologies

	Description
Master Session	Oral exhibition with audiovisual support of the contents of the matter object of study.
Proceedings	Formulation, analysis, resolution and debate of problems or exercises related the integration and acquisition and his management
Case studies / analysis of situations	Study of situations proposed by the educational.

### Personalized attention

Methodologies	Description
Case studies / analysis of situations	El alumno dispondrá de un horario de tutorías para poder solucionar dudas concretas sobre los casos y situaciones planteados en clase.

### Assessment

	Description	Qualification	Training and Learning Results
Case studies / analysis of situations	*Analysis Of situations proposed by the educational.	50	C3 C6 C7 C9 C10 C13 D3 D5
Jobs and projects	Works *tutorizados, following the marked guidelines by the educational	50	C2 C3 C4 C5 C6 C7 C11 C14 D1 D2 D4

### Other comments on the Evaluation

The student that do not develop the works and studies of cases proposed will be able to present to the \*exámenes official, that will have a value of 100%. The examination \*sera type test of 20 questions of answer \*unica.

### Sources of information

AENOR (2013). Norma española UNE-ISO 21500:2013. Directrices para la gestión y dirección de proyectos. Madrid: Asociación Española de Normalización y Certificación.

Frame, J.D. (2005). La nueva dirección de proyectos. Argentina: Granica.

Guerra y cols. (2002). La gestión integral de proyectos. Madrid: fundación confemetal.

Kerzner, H. (2008). Project Management: A Systems Approach to Planning, Scheduling, and Controlling. Malden: John Wiley & Sons.

Nokes, S., Greenwood, A., Major, I. & Goodman, M. (2007). La guía definitiva de la gestión de proyectos. La vía rápida de todo ejecutivo para cumplir a tiempo y dentro del presupuesto. Madrid: Prentice Hall.

OGC - Office of Government Commerce (2009). Managing Successful Projects with PRINCE2 2009 edition. London: The Stationery Office

Project Management Institute. (2013). *A Guide to the Project Management Body of Knowledge (PMBOK® Guide)*. Fifth Edition. Pennsylvania: Project Management Institute

Project Management Institute. (2013). *The standard for Portfolio Management* . Third Edition. Pennsylvania: Project Management Institute

Project Management Institute. (2013). *The standard for Program Management* . Third Edition. Pennsylvania: Project

Management Institute

Richards, K. (2007). Agile Project Management. London: The Stationery Office

Sanjurjo, E. (2009). El puzzle del director del proyecto. Coruña: Master Oficial Interuniversitario en dirección integrada de proyectos.

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**Recommendations****Subjects that continue the syllabus**

A4 Project Time Management/P02M009V02204

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**Subjects that it is recommended to have taken before**

A2 Lifecycle and Project Standards/P02M009V02202

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